

VIRGINIA LOGOS SUPPLEMENTAL GUIDE SIGNS APPLICATION/COMPLIANCE CERTIFICATION**NAME OF BUSINESS****TELEPHONE #****CONTRACT #** (Internal Use Only)**COMPANY/BILLING NAME**
(applicable)**TELEPHONE #****BUSINESS****WEBSITE**

(If

CONTACT NAME**TITLE****EMAIL ADDRESS****BUSINESS ADDRESS** (NO. AND STREET) (CITY OR TOWN) (STATE) (ZIP)**MAILING/BILLING ADDRESS** (IF DIFFERENT) (CITY OR TOWN) (STATE) (ZIP)

Number of Signs Requested: _____ Location of Signs: _____

MINIMUM REQUIRED SERVICES FOR SUPPLEMENTAL GUIDE SIGNS

- Located within 15 miles of the initial location of signage.
- Be open to the general public, on a continuous basis, either year-round or during the normal operating season for the type of facility. Closings for observances of official state holidays are allowed.
- Comply with all applicable laws concerning the provision of public accommodations without regard to age, race, religion, color, sex, national origin, or accessibility by the physically handicapped.
- Agree to abide by all rules, regulations, policies, procedures and criteria associated with the program.
- Agree that in any cases of dispute or other disagreement with the rules, regulations, policies, procedures and criteria or applications of the program, the decision of the State Traffic Engineer shall be final and binding.
- Be one or more of the following "Acceptable Sites":

Cultural: Historic Building (1,2); Historic Site (1,2); Historic District (1,2)Governmental: Correctional Facility; Courthouses ; Dept. of Game & Inland Fisheries Facilities; Dept. of Motor Vehicles Facilities; Government Offices; Landfills/Transfer Stations; Police/Sheriff Offices or Facilities (1); Prisons; Regional Jails; Recycling Facilities;Recreational: Boat Landings (Public); Natural Attractions (1); National Park (1); Municipal Park (1); Regional Park (1); State Park (1)Schools: High Schools; Middle Schools; Elementary Schools; Junior High Schools; Colleges & Universities (Main Campus Only) (1); Virginia Educational Institutions (1)Military (1): Military FacilitiesMiscellaneous (1): Arlington National Cemetery; Virginia Veterans Cemetery; Tourist Information Centers; Welcome Centers

(1) Permitted on Interstate & Limited Access Highways

(2) If Supplemental Guide Signs are installed for a historic district, separate signs for individual historic sites within the historic district shall not be allowed

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Approximate distance from intersection or interchange (Accurate measurement will be done by VL): _____
2. Does your establishment have a license or approval from the State of Virginia (if required)? Yes No
3. Are Federal funds being used to pay for signage? Yes No
4. Are restroom facilities provided for public use? Yes No
5. Hours of Operation: Monday _____ Tuesday _____ Wednesday _____
Thursday _____ Friday _____ Saturday _____ Sunday _____
6. Under which of the above list of "Acceptable Sites" does your facility/establishment qualify? _____
7. Approximate number of visitors to your facility per year: _____
8. Can your facility/establishment be described as nonprofit or governmental? Yes No
If nonprofit, please provide your tax ID number: _____
9. If applicable, please provide your seasonal opening and closing dates:
Opening Date: _____ Closing Date: _____
10. Do you currently have Supplemental Guide Signs for your establishment? Yes No
If YES, please provide the location(s) of your current signs: _____

NOTE: At all times material hereto, Applicant hereby certifies that it will remain in compliance with all applicable laws and regulations for providing for accessibility by the physically handicapped to the premises and further agrees to provide the premises to the general public without regard to race, creed, color, religion, age, sex, or national origin. Unless otherwise noted, all requirements of the State Criteria shall be satisfied entirely on the premises of the business establishment and any facilities required by the State Criteria shall be located entirely on the premises on the business establishment.

I hereby certify that the above statements are true and correct and agree to promptly inform Virginia Logos, in writing, by certified mail, within 10 days, of any changes to these statements. I understand that either the Virginia Department of Transportation or Virginia Logos may make inquiries or inspections to insure that the minimum requirements of the State Criteria are being met. I further certify that all required licenses and/or permits required to operate the business establishment have been obtained and are current and/or active.

Customer Signature: _____ **Title:** _____

FALSIFICATION OF THE ABOVE STATEMENTS WILL RESULT IN THE DENIAL OF THE APPLICATION OR REVOCATION OF THE PRIVILEGE OF PARTICIPATION IN THE PROGRAM

THIS APPLICATION MUST BE RETURNED WITH A \$250 NON-REFUNDABLE APPLICATION FEE PER SIGN

VIRGINIA LOGOS SUPPLEMENTAL GUIDE SIGN PROGRAM

Please provide the legend (wording), mileage, and directional arrow (if applicable) you would like to be used for your sign. All designs and layouts are subject to approval by Virginia Logos and the Virginia Department of Transportation. A separate application must be completed for each Supplemental Guide Sign desired.

Please use an "X" for spaces between words and indicated desired directional arrow (if applicable):

Example: Virginia National Park

V	i	r	g	i	n	i	a	X	X	X	X	X	X	X	X	X	➔
N	a	t	i	o	n	a	l	X	P	a	r	k	X	X	X		

Maximum of 3 lines of text.

Logos or symbols you wish to use on the sign may be submitted by either attaching a hard copy or by emailing a copy to virginalogos@interstatelogos.com (all emailed copies must be in either Adobe Illustrator or Vector line art format).

Please draw a map from the main highway to the facility, with distances and directions. Also, please indicate where you would like the new Supplemental Guide Sign(s) to be located as well as any Supplemental Guide Signs currently installed for your location.